

IBC 2024

Author's Checklist of Important Dates

The following checklist of important dates has been provided for your use. Please keep this form in a convenient location.

January 15, 2024

• Author's Participation Confirmation Due

April 1, 2024

First Draft of Paper Due to File Upload Site

- o Title your Paper by Paper Number Example: IBC 24-01
- Presenting Author's Brief Bio Due Via Online Form
- Presenting Authors Registration Due Via Online Form (Coming Soon)
- Hotel Reservations Due via Hotel Website (Coming Soon)

April 15, 2024

Session Chair Comments on Paper Due to Author via email

April 29, 2024

- First Draft of your PowerPoint Presentation Due to <u>File Upload Site</u>
 - Title your PowerPoint by Paper Number Example: IBC 24-01
- Final Confirmation of Paper Title, Author's/Co-Author's Information (If this information has changed since your abstract submission, please email the change to k.emmerson@eswp.com).

May 6, 2024

- Paper Due to File Upload Site
 - This version will be placed on the pre-print flash drive which, will be available for purchase at the IBC Registration Desk

May 13, 2024

Session Chair Comments on PowerPoint Presentation Due to Author via email

May 20, 2024

- FINAL PowerPoint Presentation Due to File Upload Site
- * Please note that your final PowerPoint will be preloaded on a laptop and placed in your session at the conference

June 3-5, 2024

International Bridge Conference[®], San Antonio, TX

June 28, 2024

• **FINAL** Electronic Version of Paper Due for Publication to <u>File Upload Site</u> (Failure to submit a final paper version by this date will result in the use of the preliminary paper copy in publication or non-publication of your paper)